



Duval County Public Schools

May 9, 2013, Board Workshop

Mr. Fred "Fel" Lee, Chairman
Ms. Becki Couch, Vice-Chairman
Mr. Jacon Fischer
Ms. Cheryl Grymes
Dr. Constance S. Hall
Ms. Ashley Smith Juarez
Mr. Ms. Paula D. Wright
Dr. Nikolai Vitti, Superintendent

ATTENDANCE AT THIS WORKSHOP OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present. Dr. Nikolai Vitti, Superintendent, and Ms. Karen Chastain, Chief of Legal Services, were also present.

Call Meeting To Order

[CALL MEETING TO ORDER](#)

Minutes:

The Chairman called the Board Workshop to order at 9:04 a.m.

Items To Be Discussed

[1. GOVERNANCE](#)

Minutes:

There were no Governance items for this meeting.

[2. BUDGET](#)

Minutes:

The Superintendent provided the Board with an update on what has happened to date. The information provided so far has not included the full budget with District initiatives defined. Staff still has to go through the Tallahassee budget to gain more clarity and input on the surplus situation.

The Superintendent reviewed the handout with the Board. Discussion included the following:

- Tab 1
 - The amount here is a conservative number, and includes the 3% reserve
 - School allocations are based on current funds and does not include any additional funds or budget dollars
 - No additional employees have been added from the last budget workshop, however, the number will fluctuate as information is input from the school level
 - Board Member Hall requested a simulation to make sure it would not exceed a certain dollar amount and requested an update
 - The budget includes health care costs; a step increase for all employees; and, a transfer from Capital at the same level as last year
 - Board Member Juarez asked if he had looked at needs and what costs were and where our revenues were, and what was the driver for building the budget. The Superintendent shared that the drivers were to create initiatives that would drive the Strategic Plan and student achievement.
 - Vice-Chairman Couch asked about the Capital dollar amount and that the \$853 million number included a transfer of Capital dollars in the amount of \$25 million, and the numbers here show an additional Capital transfer in the amount of \$36 million, which you cannot do. The Superintendent will look at this and get back with the Board.
 - Vice-Chairman Couch asked if staff had accounted for the pass through dollars for Charter schools, which amounts to about \$40 million. The Superintendent will check into this and get back with the Board.
 - Vice-Chairman Couch asked what the projected loss of FTE for the coming year due to the 12 new Charter schools coming on line. The Superintendent indicated the projection was around 2,200 students.
 - Board Auditor Begley was asked about additional pass through dollars, and she shared that the list would include teacher lead dollars and school recognition dollars.
 - Board Member Wright stated that we were facing a \$76 million difference and did not feel we could go forward until the questions on the these funds were answered/
 - The Superintendent recommended that we spend the unrestricted surplus funds on one time initiatives aligned to the purpose of the donations, and one-on-one devices. He would also like to spend the non-restricted surplus

- dollars.
- o The changes to Virtual and Early College programs was discussed.
 - o Board Member Fischer expressed concerns with spending non-restricted one time dollars and would like to have a reserve in the range of 5% - 6%, in addition to our 3% required reserve.
 - After discussion, it was decided to continue the budget discussions at the May 16, 2013, Committee Meeting. The Superintendent will bring the Board information on restricted and non-restricted funds with dollar amounts attached. The information should include a 6% reserve above the current 3% reserve.
 - The Chairman shared the following take aways. The Superintendent will provide the Board with the following information:
 - o Provide simulation on virtual and dual enrollment impacts
 - o Clarity on \$853 million and Capital transfers
 - o Itemized list of what Capital transfer is and what spent for
 - o Projection of new Charter school students
 - o The 5% in Capital and a better breakout on Charter schools pass through - break out
 - o Provide options on reserve percentages - 9%
 - o Update on Board budget
 - o Update on Division budgets and Superintendents office
 - o Will extend May 16, 2013, meeting to include budget discussion - start at 8:00 a.m.
 - o The May 21, 2013, Budget Workshop will start at 8:00 a.m.
 - The Superintendent provided the Board with clarification on Pearl Roziers' selection as the head of School Choice when Sally Hague retires. Vice-Chairman Couch brought to his attention the fact that May 2011, the same position went to the Board for changes to the Minimum Qualifications. There was a change from 10 years to 7 years experience. He learned that staff had changed the minimum qualifications in February 2013, and that this was the job description which was posted. When the Vice-Chairman asked for a copy of the Job Description and the Minimum Qualifications for this position, Chief of Staff Wendy LeHockey cut and pasted the information from the posting into a document and sent to Ms. Couch. The Superintendent will also share this explanation in writing with the Board. He has asked that Ms. Sonita Young, Chief of Human Resource Services, review minimum qualifications before they are posted. He will also let the Board know, in writing, if any discrepancies are found in minimum qualifications for those jobs which have been posted to date.

Speakers:

Mr. Fred "Fel" Lee, Board Chairman
 Dr. Nikolai Vitti, Superintendent
 Mr. Jason Fischer, Board Member
 Ms. Michelle Begley, Board Internal Auditor
 Ms. Ashley Smith Juarez, Board Member
 Dr. Constance S. Hall, Board Member
 Ms. Paula D. Wright, Board Member
 Ms. Becki Couch, Board Vice-Chairman
 Ms. Cheryl Grymes, Board Member

Adjournment

ADJOURNMENT

Minutes:

The Chairman adjourned the Board Workshop at 10:55 a.m.

BSC

We Agree on this

Superintendent

Chairman