



E-AGENDA MANAGER

Duval County Public Schools

March 4, 2016, Board Workshop

Ms. Ashley Smith Juarez, Chairman
Ms. Paula D. Wright, Vice-Chairman
Ms. Becki Couch
Mr. Jason Fischer
Ms. Cheryl Grymes
Dr. Constance S. Hall
Mr. Scott Shine
Dr. Nikolai Vitti, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present. Dr. Nikolai Vitti, Superintendent, and Ms. Karen Chastain, Chief Officer of Legal Services, were also present.

Call Meeting To Order

[CALL MEETING TO ORDER](#)

Minutes:

The meeting was called to order at 9:03 a.m.

Items To Be Discussed

[GOVERNANCE](#)

Minutes:

GOVERNANCE

Superintendent's Evaluation

The Superintendent's formal evaluation for 2014-2015 was extended by three days to March 31, 2016. The Board will receive the Superintendent's self-evaluation by March 17, 2016. The Board Members will meet individually with the Superintendent between March 17-31, 2016. The Board will go over commendations, recommendations, and scoring at the Board Workshop on March 31, 2016. Board Member Shine will forward the evaluation which includes a rubric to the Board.

Office of General Counsel (OGC) - Boundary Changes

Vice-Chairman Wright would like to clarify Policy 5.44 and Policy 8.51 with OGC regarding the new schools-RV Daniels, Susie Tolbert and JWJ-ACT-being included in the final recommendation for boundary changes. The Superintendent decided to add the schools based on conversation from the working groups and the Board discussion at the February 16, 2016, Board Workshop & Committee Meeting.

Board Development Meeting

Chairman Smith Juarez wanted to get a consensus among the Board that the decisions made at the Board Development meeting scheduled for March 8, 2016, would be the consensus of all Board members in attendance. All Board Members agreed to be at the meeting.

UNIFORMS

Minutes:

The Superintendent presented a presentation on uniforms. The presentation is attached to the minutes. Discussion included the following:

- Money provided by the State and money raised privately through companies and individuals would help those with an economic disadvantage status.
- Students with multiple uniform in fractions would lead to in-school suspension.
- Dress out or color days for incentives would be at the discretion of the individual school.
- High schools were not included with the notion that maybe in a few years of district-wide uniforms it would be added and the opportunity incentive at the State level was centered around the elementary.
- Teachers and staff will not be mandated to wear uniforms.

- The Board and Superintendent as a whole would need to be in agreement to implement district-wide uniforms.
- Economically disadvantaged students will be offered at least five uniforms. Support at the school level, a partner, or a non-profit would help with cleaning uniforms.
- The decision to include 6-12 grade would be made at the individual school level.
- The opt out option for religious purposes or disabilities will be reviewed at the district level and not at the school level.
- Karen Chastain, Chief of Legal Services, stated if the uniform policy is approved, the policy would be a rule making process and that process would be followed.
- Incentives for students complying with a uniform policy can be emphasized at the district level. Embedding the incentives as part of the PBIS process for points accumulation may be an option. Schools can create their own incentives.
- After much discussion, the consensus of the Board is not to move forward with district-wide uniforms at this time. The Board would like to continue to have discussion on providing support and administrative opportunities for those schools who have a uniform policy. The discussion should include how schools make the decision to wear uniforms and the procedure to implement wearing uniforms. Some of the operational procedures may need to be added to the policy on Theory of Action.

Speakers

Ms. Ashley Smith Juarez, Chairman
 Ms. Paula D. Wright, Vice-Chairman
 Ms. Becki Couch, Board Member
 Mr. Jason Fischer, Board Member
 Ms. Cheryl Grymes, Board Member
 Dr. Constance Hall, Board Member
 Mr. Scott Shine, Board Member
 Dr. Nikolai Vitti, Superintendent
 Ms. Karen Chastain, Chief Officer of Legal Services

BUDGET

Minutes:

The Superintendent presented a presentation on the Budget. The presentation is attached to the minutes. Discussion included the

following:

Chairman Smith Juarez wanted clarity on the items the Board requested to see embedded in the budget.

- Capitalizing on the media center will be addressed with high school additions.
- Developing capacity among employees ,Professional development will be part of the district-wide budget.
- College readiness will be part of the district-wide budget or accountability and assessment.
- Literacy has nothing specific to do with the staff allocation plan with the exception of after school tutoring dollars.
- Flexibility and proportionality will be discussed to move to the allocation plan but not a direct recommendation.
- Middle School Reform is embedded in the plan but also additional funding for middle schools at the district level not necessarily at the allocation level.
- A request for a list of the funding sources and the contracts that serves school is district embedded and will be ready by the next workshop.

Board Members discussed the following items based on the PowerPoint presentation.

- Board Members suggested basing the reading allocation of \$5,000,000 to a percent of the students who are at Level 1 and 2 instead of tying it to school grades. The Superintendent will look at both percentages and real numbers.
- There will be a new allocation plan for Oak Hill Elementary and the K-2 schools.
- Magnet lead teachers will be funded at the district level for the new magnet programs.
- Marketing will be funded at the district level.
- The Superintendent will follow up with the K-8 schools and the Guiding, Remediating and Accelerating Student Performance (GRASP) Academy transportation for sports and provide an allocation plan so schools do not have to take it out of their budget.
- Board Member Fischer requested the percentage of one-time money being used on reoccurring expenses, the plan to reach that percentage to zero or as close as possible.
- One-time money has been used for many one-time expenses. Narrowing down and not using the expected roll would mean eliminating some of the additional positions being funded at schools and would also create a large fund balance.
- The State looks at the \$9,000,000 increase in General Revenue as a permanent addition to the recurring budget and should not be viewed as one time money. It is embedded as part of the State allocation and rolls down to the district level. The amount should be the same the following years unless there is a significant decrease of Full-Time

Equivalent (FTE).

- The charter schools enrollments should not impact the district budget based on the trends of the last 3 years. The district enrollment should maintain or increase.
- Debt service payments are made at the minimum commitment if other funding is used to make surplus payments, something will have to come off the budget. The Board can provide direction if they would like to pay down the debt quicker.
- There is a current relationship with financial advisors and is funded through Operations. If the Board would like this funded out of the Board budget, the Superintendent can structure the budget to reflect accordingly.
- There will not be a change to clerical office staff in the elementary schools allocation plan for the K-2 schools. The differences for the K-2 schools would be an interventionist at every grade level, a social worker and the early learning centers would have a Vice-Principal who would report to an Executive Director or Director.
- Board Member Hall requested the cost of classes if they do not exceed 15 students. The Superintendent will run the budgetary number and will distribute.
- Board Member Hall requested the cost of assigning a paraprofessional to an interventionist.
- The Superintendent will send out a plan to the Board on how they will address transition for 6th grade students. He will look into the transition of 9th grade students at some schools. He will recommend orientation for the 6th grade students. Negotiations with DTU would be initiated to have the teachers come back early and be paid. This would be funded at of the district level budget but an adjustment would be seen on the middle school plan.
- Personnel has been added to help transition students from the jail school back to traditional schools.
- The Superintendent will look into the number of teachers at the Duval Detention Center (DDC) schools.
- The GRASP allocation plan will move to the K-8 allocation plan next year.
- Board Member Wright requested clarification for the average FTE at GRASP.
- Chairman Smith Juarez requested looking at three scenarios reducing the capital transfers and what that would mean. She would also like to know what can be done in capital if the reserve is reduced in the macro budget.
- Chairman Smith Juarez requested to look at how staff tracked and how funds were used for non salaries and discretionary monies.
- Chairman Smith Juarez requested the average size of a resource class in elementary.
- Magnet programs that are phasing in will be funded under the high school until they are phased in the program.
- Teacher quality, recruitment retention and professional development is part of the district budget. The Board will receive a staffing plan.
- The Board will be receiving an analysis report on the employees who are no longer with the district from prior year to this year.

Board Members discussed the new legislature being proposed about open enrollment and how it will impact the district. The Superintendent stated they would not be required to provide transportation. There is some concern with defining Florida Inventory of School Houses (FISH). The Superintendent has tried to add legislation to restate how FISH is defined. At this point, until the bill passes, there is not any predictability on the budget cost.

Board Members discussed the class size and being in compliance. The Superintendent stated to implement we would need run dollars of \$10,000,000 - \$20,000,000 to hire more teachers. The budget would have to be reduced to hire and there is not enough space to add the class rooms specific to how statute reads. Board Member Fischer suggested going after additional funding. There is a lawsuit for adequate provisions pending. The state can call the Board on non-compliance based on Section 1008.32 hold funds for not following the law. The district has paid a fine in the past but not in the last two years.

Adjournment

[ADJOURNMENT](#)

Minutes:

The meeting was adjourned at 12:22 p.m.

NS

Superintendent

Chairman