



## Duval County Public Schools

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January 8, 2014, Board Development Meeting

Ms. Becki Couch, Chairman  
Ms. Cheryl Grymes, Vice-Chairman  
Mr. Jason Fischer  
Dr. Constance S. Hall  
Ms. Ashley Smith Juarez  
Mr. Fred "Fel" Lee  
Mr. Ms. Paula D. Wright  
Dr. Nikolai Vitti, Superintendent

ATTENDANCE AT THIS BOARD DEVELOPMENT MEETING: All Board Members were present. Dr. Nikolai Vitti, Superintendent, was also present

Call Meeting To Order

### [CALL MEETING TO ORDER](#)

Minutes:

The Chairman called the Board Development Meeting to order at 9:00 a.m., and turned the meeting over to Mr. Rick Ogden, Consultant with CRSS (Center for Reform of School Systems).

Items To Be Discussed

### [CRSS TRAINING](#)

Minutes:

Mr. Rick Ogden, Consultant, Center for Reform of School Systems (CRSS), led the

Board in determining three to five goals for the Board-Superintendent team to work on for 2014.

Suggested topics included the following:

- Win the Broad Prize
- Discipline
- Middle School Literacy
- Technology
- Customer Service
- Choice Options for Parents
- Middle Schools
- Reading Level Performance of Students
- Fidelity and Quality of Implementation
- Over Testing - May tie to how we connect to the Community
- Internal/External Communications - Proactive
- Accountability
- Mechanism to get input from Community
- Board Team Structure - Getting out the Message
- Board Requests - Define - Processes
- Define Constituent Services and Board Member Request Process
- Governance - Roles of Board and Superintendent - Common Understanding
- Accountability to the Public
- Deeper Knowledge of Board Policies and Easier Access - Development of Protocols and Procedures
- Board Operating Procedure Manual
- Data Dashboard - Define Common Data Sets for Board - How Much, Benefit - How Often
- Post Secondary Readiness - Workforce Certification or College Readiness
- Social and Emotional Health - Interpersonal and Soft Skills
- Budget Process - Clarity and Access to Information

The Board-Superintendent team then broke into two groups to discuss the above items and consolidate the above items. The results are below:

Group One:

- Discipline - Proactive Approach
- Internal/External Communications - CS system - Customer Service
- Transparency and Access to Data - Academic & Fiscal
- Technology - Structure and Use
- Literacy/Reading Proficiency - Proficiency and Progress
- Middle School Reform - Programs and Thematic Design
- Board Process - Solidify Operating Manual/Governance

Group Two:

- Customer Service

- Communications - Outreach Coordinator
- Post Secondary Readiness
  - Literacy/Reading Proficiency
  - Middle School Reform - Culture; Articulation; Structure
- Positive School Culture
  - Discipline
  - Social - Emotional Health
  - Safety - Security - Respect
- Data Dashboard - Information Flow - Consistency

After discussion of the above items, it was agreed that the following five items would be the Board-Superintendent team goals for 2014. It was also agreed that they would not be ranked, as each one is important.

- Communication/Customer Service
- Middle School Reform
- Literacy
- Discipline
- Data Transparency

The Superintendent will bring recommendations to the Board on how to accomplish the above goals. This will be discussed at the January 17, 2014, Board Workshop.

Access to Limelight for the Board was discussed, and it was agreed that this would be added to a future Workshop, where the Board will be shown how to access and receive written instructions.

Board Member Hall indicated that the Board needed to address succession planning for the Board Secretaries, both of whom will be retiring soon.

Speakers:

- Ms. Becki Couch, Board Chairman
- Mr. Rick Ogden, Consultant, CRSS
- Dr. Constance S. Hall, Board Member
- Mr. Fred "Fel" Lee, Board Member
- Ms. Paula D. Wright, Board Member
- Ms. Ashley Smith Juarez, Board Member
- Mr. Jason Fischer, Board Member
- Ms. Cheryl Grymes, Board Vice-Chairman

Adjournment

[ADJOURNMENT](#)

Minutes:

The Chairman adjourned the Board Development Meeting at 1:06 p.m.

BSC

We Agree on this

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Superintendent

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Chairman